



Global Campus  
South East Europe

ERMA

# APPLICATION FORM

Academic Year 2017/18

University of Sarajevo & University of Bologna

## I SUBMISSION GUIDELINES

1. Fill out the **ONLINE PRE-APPLICATION FORM**
2. Print out this **PDF Application Form** and provide all requested information by filling out all the sections and subsections
3. Deliver all required documents in hard copies to the Center for Interdisciplinary Studies of the University of Sarajevo (Address: Zmaja od Bosne 8, UNSA Campus, 71 000 Sarajevo, Bosnia and Herzegovina) via regular/express/priority mail or in person by:

**11<sup>th</sup> of September 2017**

Sole ONLINE Application is not sufficient for the application to be considered complete. Note that documentation should clearly indicate your name and contact information. You will be notified Via e-mail about the receipt of the application materials.

## II APPLICATION MATERIALS

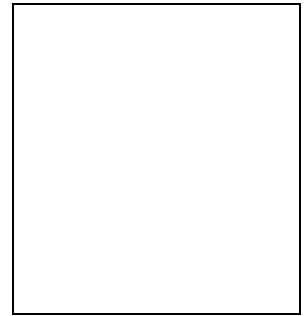
All documents must be submitted in English language. Only originals (in English) or certified copies and translations will be considered valid. Translation to English language of all documents issued in other languages must be provided by an official translation service / Court translator (with apostille) or your university/college.

- |                                  |                                                           |
|----------------------------------|-----------------------------------------------------------|
| 1. Application Form;             |                                                           |
| 2. University diploma            | - certified copy and translation                          |
| 3. Academic records / transcript | - original or a certified copy and translation            |
| 4. Citizenship certificate       | - original or a certified copy and translation            |
| 5. Birth certificate             | - original or a certified copy and translation            |
| 6. Passport photocopy            | - pages with personal info and expiry date                |
| 7. Curriculum Vitae (CV)         | - European format (Europass)                              |
| 8. Two recommendation letters    | - with stamp/signature, contact details clearly indicated |
| 9. English language certificate  | - original or a certified copy                            |

Please submit all of the required documents. Incomplete and late applications will not be considered. Keep a copy of your application package for your personal records. Applications received will be retained in the CIS archive.

# APPLICATION FORM

## A. PERSONAL DATA



*Please attach a recent  
passport-size photo*

### 1. PERSONAL DATA

Family name \_\_\_\_\_ First name \_\_\_\_\_ Middle initial \_\_\_\_\_

Place of birth: \_\_\_\_\_

Date of birth (dd/mm/yyyy): \_\_\_\_\_

Citizenship: \_\_\_\_\_

Sex: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

### 2. PERMANENT ADDRESS

Street and number \_\_\_\_\_

City, Postcode \_\_\_\_\_ Country \_\_\_\_\_

### 3. CONTACT INFORMATION

- **Mailing address** (if different from above) Valid from \_\_\_\_\_ until \_\_\_\_\_  
dd/mm/yyyy dd/mm/yyyy

Street and number \_\_\_\_\_

City, Postcode \_\_\_\_\_ Country \_\_\_\_\_

- **Phone number:** \_\_\_\_\_
- **Fax number:** \_\_\_\_\_
- **E-mail address:** \_\_\_\_\_

## B. EDUCATION

Please list all post-secondary education (university or equivalent) in reverse chronological order. \*GPA here is the simple average grade of all the grades earned. ERMA uses 5-10 grading system (5-insufficient; 6-sufficient; 7-satisfactory; 8-good; 9-very good and 10-excellent). The grading comparison table for the European educational systems can be found here: <http://www.studyineurope.eu/grades>.

INSTITUTION/COUNTRY	DEGREE OBTAINED	DURATION FROM/UNTIL	AVERAGE GRADE OR G.P.A*

## C. ADDITIONAL EDUCATION AND TRAINING

Please list in reverse chronological order, courses, seminars etc. you took in addition to the postsecondary education:

NAME OF THE COURSE	ORGANISED BY	COUNTRY	FROM/UNTIL

## D. WORK EXPERIENCE

Please list relevant engagements in reverse chronological order (internships and volunteer experience should be included):

EMPLOYER	POSITION	COUNTRY	FROM/UNTIL

## E. LANGUAGE PROFICIENCY

### 1. MOTHER TONGUE:

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### 2. OTHER LANGUAGES:

Please indicate your proficiency level in English and in any other language you use as “excellent”, “very good”, “good” or “satisfactory” using the European Self-Assessment Grid.

LANGUAGE	READING	SPEAKING	WRITING

### 3. ENGLISH LANGUAGE TESTS

All non-native English speakers, whose language of instruction in university level education was not the English language, must submit one of the following English test scores. Test results must be provided within the deadline. If admitted to the programme, you will have to provide the original/ or certified copy/of the test results at the moment of the enrolment.

TEST	DATE AND PLACE OF TESTING	SCORE/LEVEL
TOEFL		
IELTS		
CAMBRIDGE		





## H. PREVIOUS RESEARCH

Please specify the title(s) of your previous BA/MA dissertation below (if any):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

## I. VERIFICATION OF AUTHENTICITY

By signing below I attest that, to the best of my knowledge, all information provided in this application and its supporting documentation is true and accurate. I understand that misrepresentation in these documents may cause the disqualification of my application.

**Place, date ( dd/mm/yy )**

\_\_\_\_\_

**NAME SURNAME** \_\_\_\_\_

**Signature** \_\_\_\_\_